

FOREWORD

ALL DEPARTMENT OF ENERGY (DOE) FEDERAL EMPLOYEES—from managers and supervisors, to employees and their representatives—are responsible for ensuring that their workplaces are safe and healthful. The DOE Federal Employee Occupational Safety and Health (FEOSH) Handbook provides guidance for cost-effective strategies that have been tested and proven successful by DOE sites and private industry in providing safe and healthful workplaces for the now more than 18,000 Federal employees at DOE facilities.

The Handbook, developed under the leadership and support of Assistant Secretary of Energy for Environment, Safety and Health, Tara O'Toole (EH-1), Deputy Assistant Secretary for the Office of Worker Health and Safety, Joseph E. Fitzgerald, Jr. (EH-5), and Manager, DOE FEOSH Program, Dennis J. Lubow (EH-51), presents a baseline model FEOSH program that addresses and complies with the core DOE worker protection program requirements and the Occupational Safety and Health Administration's (OSHA) 29 Code of Federal Regulations (CFR) Part 1960 *Basic Program Elements for Federal Employee Occupational Safety and Health Programs and Related Matters*. This Handbook is intended to be a living document that will be updated as necessary to address users' needs and comments.

Sites may maximize their existing resources by choosing those portions of the Handbook that enhance their existing FEOSH program or they may establish an entirely new program. Site-specific needs are accommodated by the easily adaptable sections of the Handbook. Sites will save additional valuable resources by consulting the appendices found at the end of each chapter which include sample forms, checklists, meeting agendas, tables and charts, and other time-saving materials. Employees will spend less time establishing basic program elements and more time developing creative worker protection initiatives.

Thanks to the efforts of the following committee members, comprised of field and Headquarters personnel, labor representatives, and agency personnel, the Handbook presents a balanced perspective between common-sense and compliance.

Wayne Crane, Nevada Operations Office, Chairperson
John Smith, Occupational Safety and Health Administration
Patty Holt, Bonneville Power Administration
Charlie Campbell, DOE Office of Human Resources and Administration
Faye Johnson, National Treasury Employees Union
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Charles Poffenberger, National Treasury Employees Union
Roy Lee, DOE Office of Energy Research
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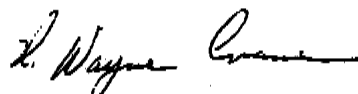
The committee was assisted by Terry E. Krietz, Constance H. Eimer, and Leslie A. Bermudez, DOE FEOSH Program staff.

The DOE FEOSH Handbook was developed by safety and health staff, collateral duty personnel, employee representatives, managers, etc. Use it to make the most of employee protection resources at your site.

If you have questions or need clarification on any part of the Handbook, contact Dennis Lubow, Manager, DOE FEOSH Program, at (301) 903-2075. For additional copies of the Handbook, call the DOE FEOSH group at (301) 903-3638.



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F. Wayne Crane
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